



March 26, 2020

TO: Clients of Hess & Jendro Law Office, P.A.

RE: **COVID-19 UPDATE**

Dear Valued Client,

Governor Walz issued a “Stay-At-Home” order on March 25, 2020. The application of the terms of the Order commence at midnight on Friday, March 27, 2020. In summary, it requires people to stay home except for “essential activities.”

While the definition of “essential activities” is evolving, it does appear that legal services constitute an essential service. Not all of our activities, however, fall within that definition. Moreover, whenever possible, the safety of our clients and staff will be paramount regardless of the Governor’s Order.

Our plan is to primarily work remotely, with one person in the office to facilitate the work of the others. The identity of the person working in the office will change on a daily basis. The door will remain locked and there is now a lock box affixed to the exterior of our building for documents. It will be checked regularly, but only during business hours.

As for payments, we hope to have a card payment plan option available soon on our website [hesslawoffice.net](http://hesslawoffice.net). You may also continue to mail checks.

Whenever possible, communication with attorneys should be done primarily via e-mail. Please communicate via e-mail. Our e-mail addresses are as follows:

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The attorney may return your communication via telephone, e-mail, or possibly a [Zoom.com](https://zoom.us) conference. If you do not have [Zoom.com](https://zoom.us) on your computer or mobile device, we encourage you to download [Zoom.com](https://zoom.us) – it is free, easy to use, and quite effective.

The Court system is delaying most actions other than those it deems to be “emergency” matters. The majority of our work does not fall within the definition of “emergency.”

There is work we can complete. We hope to keep all matters on track. We will have time for communications with clients or potential clients.

The most important thing is that we all stay safe and healthy. We can get through this situation if we work together, cooperate, and have a little understanding of the difficulties that we all will face during this time.

Sincerely,

HESS & JENDRO LAW OFFICE, P.A.

/s/ James W. Hess

James W. Hess

/s/ Katie M. Jendro

Katie M. Jendro